

# University City High School ELAC Meeting Minutes

**Date: November 17, 2015**

Committee Members Present: Maria Dupine, Bahareh Dadresanfar, Gail Hall, Javier Gonzalez

(Also attach sign-in sheet)

Opening: HALL called the meeting to order at 7:48am.

Motion to remain an ELAC for 2015-2016 Hall, seconded Dupine. Approved 3-0-0

Motion by Hall to make Maria Dupine the DELAC representative for UCHS. Dadresanfar will be alternate if needed. Approved 4-0-0

ELAC members were trained on the legal requirements of a site ELAC. The Ten Things You Need to Know About English Learner Advisory Committee was explained. All questions were answered. Dupine had a concern that her daughter's elementary school, Spreckels Elementary has not formed an ELAC. Hall will send an email to the principal and area ELSTs to clarify the progress of their ELAC.

ELAC members were informed of the English Learner Programs at University City HS: ESL 5/6, OASIS support classes and site EL Coordinator (Hall) and site translator (Gonzales).

Legal Task(s) Covered:

ELAC advises the principal and staff on: The School's Program for English Learners.

We reviewed the response Mr. Olivero gave to our last advice on Feb 10<sup>th</sup>, 2015. ELAC would like to advise SSC on Title I available funds.

1. Training provided to staff on how to deal with difficult students in the classroom, especially those returning from a suspension. The teachers trained would then train site staff.
2. Continue with In-House suspension where students remain on site rather than at home.
3. Focus on a reward system for students who improve their grades. These same students may have financial needs as well and could benefit from free tickets to football games and other sports that charge admission, entrance tickets to school plays, yearbook purchases, school dances and grad night celebrations.

ELAC Advice to Administration:

ELAC would like to have an evening parent meeting after the Semester 1 reports are sent home. It is felt that parents need to be informed about how to read a transcript, the A to G requirements, and classes/credits needed for college. Hall will check with counselors to see if a meeting is already schedule and we can combine meeting and supply a translator.

DELAC Report (DELAC Homework Attached):

Briefly discussed ideas and things to do at home to help reading and writing.

Response to ELAC Advice from Principal/SSC/Staff: Olivero agreed to re-establish ESL 5/6 in the master schedule, added a third section of OASIS.

PIQUE classes are offered at Hoover High School and our parents can attend. Maria Dupine has been attending and is willing to share what she has learned at future ELAC meetings

Handouts: Introduction to ELAC power point, notice of National Parent Participation breakfast, future meetings for PTSA and DELAC.

The next 3 meeting dates were set to correspond to after DELAC. Jan 19, 2016, Feb 16, 2016 and Mar 15, 2016. Meeting will be Tuesday at 7:45am in Room 427. May and June we will attend the Reclassification Celebration for students and the PTSA sponsored Parent Appreciation Luncheon. Those dates will be announced at a later time.

Closure: The meeting was adjourned at 8:30. Next meeting; January 19, 2016