

**Site Governance Team (SGT) Meeting**  
1/12/2023 - 4:00PM  
Hybrid Meeting - Room 424 and Virtual

**Meeting Minutes**

**Members present:**

	UCHS Staff		Parent Reps		Student Reps
X	Mike Paredes (Principal)	X	Ruth Bush	X	Jabze Solomon
X	Kelsey Bradshaw (Certificated)	X	Andrea Lehman	X	Tiffany Nguyen
X	Jennifer Huszar (Certificated)	X	Yuko Kanazawa	X	Zahra Hedieh Hemati
X	Margie Himes (Certificated)				
X	Stephanie Conrad (Certificated)				
X	Marie Byrd (Classified)				
Other staff/guests present:					

Quorum was met ( $\frac{2}{3}$  of 11 members = 8):   X   YES        NO

*SGT consists of 11 members:*

- 5 teachers (including SDEA representative)
- 1 principal (or designee)
- 1 classified employee
- 3 parents/community/business representative (of whom at least one shall represent the VEEP residence area)
- 1 student or group of up to four students (at least one shall represent the VEEP residence area) casting one (1) vote.

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Call to Order

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Zara Hedieh called the meeting to order at 4:01PM.

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Public Comment

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No public comments.

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### SGT Business / Approval of Minutes

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The minutes from 12/8/22 will be approved at the next meeting.

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### SPAC Report

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Nothing to report. The committee will meet in February.

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### Main School Schedule/Course Offerings

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Adv Bio can be offered next school year. Course will follow same curriculum with some differentiation.

ERWC. Solid English course for students going to University. Considered AP "lite." Extensive training needed for teachers so they know the curriculum being taught.

AP Pre-Calculus. Margie Himes shared she is interested in teaching this course and training is available. PLHS offers this course.

Suggestion to get more information about offering AP Pre-Calc and African American Studies.

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### Lunch Period Time Change

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Exploring option to move lunch after 4th period

Students like having early out versus late start days.

A member suggested moving the early out day to Wednesday versus Monday.

Suggestion made to have more early out days for purposes of consistency, and for more class time on the early out days. Currently, each period is 35 minutes. Teachers and students struggle to have effective or meaningful classes because they are too short. Explore having 45 minute periods. Dismissal time would then be later in the day.

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### Algorithm of How Courses are Selected

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Member commented that course offerings seem to vary depending on which counselor is assigned to student. Response to the concern was that there is no set algorithm. Courses are open to all students and dependent on several factors, including what is manageable for individual students. Counselors review academic credits, student's course load, other responsibilities students have, and what students are interested in.

Student members shared that counselors help them select courses that are appropriate for them and give them realistic input.

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### Budget Updates

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Projected numbers for next SY are lower than expected. Will be just under 1520 for 23-24 SY. Staffing is being discussed but nothing finalized yet - it will be determined by enrollment. We are looking at a potential loss of 3 staff. At the end of February, we will receive our allocations and may need to adjust at that time. In May, if enrollment projection is higher, we will explore additional funding for staffing.

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### Subcommittees

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Brief discussion about forming subcommittees and which ones are needed.

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### Round Table

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Stephanie Conrad shared that she's working on a google survey to send out to staff to get input about changing the requirement for participation at school activities. In order to participate in school activities students would need to have a 2.5 in citizenship and no incidents during the grading period. Admin will share info with parents about changes to class participation grading.

Conrad also shared that this is a contract bargaining year. There is a budget surplus. 8% COLA anticipated for teachers. Distnot spending money on staff and students and there might be impending strikes. Waiting to hear response from District regarding union demands about how funds are allocated.

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### Adjournment

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Meeting adjourned at 5:30PM

Motion by	Ruth Bush
Seconded by	Jennifer Huszar
In Favor of	All


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### Future Meeting Dates

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2/15  
3/15  
4/19  
5/17

Signed by :

Co-Chair : Ruth Bush 	Date : 2/15/2023 15 Feb 23
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Principal : Michael Paredes



Date : 2/15/2023

*Minutes prepared by : Marie Byrd*