



University City High School
6949 Genesee Avenue, San Diego CA 92122

SITE GOVERNANCE TEAM (SGT) MEETING

Date: 3/9/2022

Location: Virtual via Zoom

Meeting Minutes

Members present:

	UCHS Staff		Parent Reps		Student Reps
X	Mike Paredes (Principal)	X	Chris Banta	x	Sheehan Chowdhury
x	Kelsey Bradshaw (Certificated)	X	Ruth Bush	x	Sarah Shinta
X	Elizabeth Frohoff(Certificated)	x	Andrea Lehman		
	Jennifer Huszar (Certificated)				
X	Stephanie Conrad				
X	Marie Byrd (Classified)				
Other staff/guests present: Brandon Corenman					

CALL TO ORDER

SGT Chair Sheehan Chowdhury called the meeting to order at 4:30PM. Introductions were made.

PUBLIC COMMENT

Brandon Corenman spoke on behalf of the Music program. They are seeking funding to support the program. Shared some of the needs, including the purchase of a trailer to use during festivals and competitions. What is the school budget for the music program? Currently \$2500 per year for supplies.

SGT BUSINESS / APPROVAL OF MINUTES

- Minutes from 2/9/2022 were reviewed. Sheehan made a motion to approve the minutes. Kelsey seconded.

INFORMATIONAL ITEM: STUDENT PRINCIPAL ADVISORY COMMITTEE (SPAC)

Student Principal Advisory Committee. Updates will be shared at the next meeting.

AGENDA ITEM 1: DAILY SCHEDULE FOR 2022-2023 SCHOOL YEAR

3 recommendations:

CHANGE WEDNESDAY LATE START DAYS TO REGULAR START, EARLY OUT DAYS

Member suggested having consistent start times Monday through Friday by eliminating the late start Wednesday and making Wednesdays a regular start time and early out day. The current schedule can be confusing, with having some Wednesdays scheduled as a regular start, mixed in with the late start Wednesdays. If it were switched to Early Out days, the schedule for most Wednesdays could be 8:45AM-2:45PM. Mr. P made a Motion to recommend changing Wednesdays to regular start, early out and all were in favor.

EARLIER START TIME FOR THE 2022-2023 SCHOOL YEAR

Some members shared that starting school earlier than 8:45AM would be ideal.

- The late schedule is difficult for some students, trying to balance school work, homework and after school activities.
- Having an earlier start and end time would be more conducive to students' schedules.
- Some students have to be dropped off early on late start days and they sometimes can't find places to read or study.
- The library is not open during that time so it can be hard for students to make good use of the time.
- Early start and end times would also help athletes who are missing more instructional time because they're being released early to attend athletic events.

State law drives the start time and schools can not start earlier than 8:30AM.

According to Transportation, our school is scheduled to start at 8:45AM next school year.

Mr. P offered to look into the possibility of requesting an earlier start time. He made a motion to recommend an 8:30AM start time, if allowed, for next school year. All were in favor.

SHIFTING THE LUNCH PERIOD NEXT SCHOOL YEAR

Student lunch period is too late in the day. Can it be shifted so that kids can eat earlier? The main schedule has not been finalized yet so it's possible we might be able to shift things around to schedule lunch so that it falls between period 3 and 4.

Things to consider:

- Can cafeteria staff accommodate the shift?
- If the cafeteria can not accommodate an earlier lunch period, school should consider offering a nutrition break
- If a nutrition break were added to the school day, how would that impact the required instructional minutes?

ITEM 2: USE OF BOND FUNDS

Suggested projects to consider, based on discussion at 11/9/21 SGT Meeting:

- Replace Marquee
- Floodlights for Upper Field
- Media Center Renovations
- Music Dept Trailer Purchase for Band (newly added suggestion)

MUSIC DEPT TRAILER PURCHASE FOR BAND/ FUNDING FOR MUSICAL INSTRUMENTS

The music program is seeking to purchase a trailer. They currently rent one now. Cost to rent is \$500 - 1000 each use, they spend \$5k each year to attend approximately 6 band/music competitions and 4 winter percussion competitions. Years ago, our former principal, Mr. Olivero looked into purchasing a trailer. The cost has increased since then. The current cost, including UCHS branding, equipping it to transport instruments and uniforms, is roughly \$20-25K. The Admin team recently met with Phuong Bailey from the District's Contracts Dept. and she is providing insight and help with using bond funds to partially pay for this purchase.

The music program has high overhead. They spend \$60K annually for operations, not including instruments, which are costly. As an example, 2 tubas cost \$17K, baritones cost \$2500 each, a bell kit costs \$2500, kettle drums are \$12K. Some of their equipment is borrowed from Eastlake HS. To fund these expenses, the music program participates in many fundraisers- ticketed concerts and performances, farm boxes, holiday wreaths, parent and community donations.

Discussion:

- Decisions regarding how to use bond funds should be made equitably.
- Procedurally speaking, can other programs request support from bond funding?
- Can the music program receive funding for both a trailer and instruments?
- School can not fully fund the music program's entire purchase of a trailer and/or instruments. They should continue to seek donated items and look to outside sources such as EdUCate! and other community organizations.

A recommendation was made to earmark \$12.5K-15K of bond funding for the Music program to help pay for a trailer. Mr. P made a motion and all were in favor.

LIGHTS FOR UPPER FIELD

There are concerns with purchasing portable lights for the fields.

- Portable lights would be a challenge to secure, risk of theft.
- Maintenance costs would need to be considered

A suggestion was made to put the lights purchase on hold until the next site improvement period.

Motion made to this end by Mr. P. All in favor

MARQUEE REPLACEMENT

No recommendation made regarding marquee. Replacement would not fit in with site improvement funding so the replacement cost would be a site based decision.

MEDIA CENTER UPGRADES

Discussion regarding media center upgrades was tabled until the next meeting.

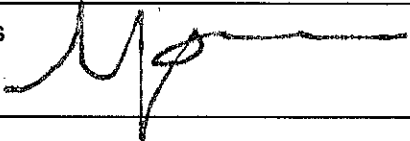
ROUND TABLE

If the school were to approve a nutrition break during the day, a suggestion was made to set up pop up vendors, similar to the lunch kiosks.

NEXT MEETING DATE
Wednesday, 4/20/22 at 4:30PM (May date will need to be adjusted)
ADJOURNMENT
Meeting adjourned at 5:35PM

Signed by :

SGT Chair : Sheehan Chowdhury	Date :
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Principal : Michael Paredes 	Date : 3/9/22
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Minutes prepared by : M. Byrd