

Site Governance Team (SGT) Meeting
January 28, 2020 - 3:15pm
Principal's Conference Room

DRAFT Meeting Minutes

Members present:

	UCHS Staff		Parent Reps		Student Reps
X	Jeff Olivero (Principal)	X	Mark McPherson	X	Connor Reisch
	Kelsey Bradshaw (Certificated)	X	Ruth Bush	X	Carolyn Sutton
	Elizabeth Frohoff (Certificated)	X	Tori Schoenknecht		
X	Jennifer Huszar (Certificated)				
X	Tracy Lynn (Certificated)				
X	Stephanie Conrad (Certificated)				
X	Marie Byrd (Classified)				
Other staff/guests present: (See SGT Meeting Attendance Roster)					

Quorum was met (2/3 of members present): YES NO

1. Call to Order

Meeting called to order at 3:23 pm.

2. Public Comment

No public comment.

3. SGT Business

3.a. Approval of Minutes

Minutes from the 10/28/19 meeting were reviewed. Stephanie Conrad motioned to approve the minutes. Ruth Bush seconded. All in favor. Minutes from the 12/2/19 meeting were reviewed. Stephanie motioned to approve

the minutes. Mark McPherson seconded. All in favor.

3.b. Healthy Start Campus Plan

Update on the healthy start times:

UCHS start time will be 8:45am for the 2020-2021 school year. Other SDUSD high schools will start at either 8:30 or 8:45am. Some elementary schools will also be changing their start times next school year, primarily due to transportation.

With the implementation of the later school start time, it's anticipated that several sports will need to begin 6th period. This will be possible if 6th period athletics is offered. PE teachers will be assigned to run the classes. Unlike regular PE which requires smaller class sizes, entire teams can be assigned to 6th period Athletics and students can be released to go to their practices and games from the athletic class. Currently, there are approximately 300 students electing to take the 6th period athletics class.

Counselors recently met with our upcoming seniors to select their courses for next year. Seniors have been informed that if they're in good standing academically, they can choose not to take a 6th period class. As a result, many seniors are choosing to take 5 classes instead of 6 next year.

4. Budget Updates

Copies of a draft budget proposal for next school year were handed out to the members. The District's projected enrollment for UCHS is 30 less students. Lower enrollment will result in having 1 less teacher next year and 1 less engineering class. It's unsure how many Health Technician hours we'll receive. This year, a 5th counselor was hired using Local Control Funding Formula (LCFF) dollars (.60 using LCFF/.40 using site funds). The District is receiving more money for homeless and at-risk students and as result, we will receive more LCFF funds next year. Our School Site Council (SSC) will need to make a recommendation on whether to fund the 5th counselor position next year.

Last year, we were given \$144,000 in discretionary funds. Of that money, \$47,000 (plus \$18,000 in benefits) was used to pay for Non-Athletic Extended Day units. It was proposed to set aside \$45,000 for next year's Non-Athletic Extended Day units, \$800 in professional development, and \$500 counselor hourly pay. More money was set aside last year for counselor hourly pay, but we'll be able to use a portion of Title 1 and LCFF dollars for that purpose if needed.

Employee salaries increased in January due to a 3.7% raise but the District hasn't given school sites additional funds yet to offset costs. Rental funds are projected to be less next year and the funds won't be available until October 2020. Department funds will decrease next year. Some departments might be able to justify using Title I funds if the money is used for at-risk students but not all departments will be able to do this.

SGT needs to decide whether to recommend the school continue for items such as the school newspaper, Turn-It-In plagiarism software, badges/labels for the main office visitor sign-in system, and transportation for sports/programs victory expenses. Last year, the school spent \$2000 in rental funds to transport students to championship competitions and events.

\$94,000 will be received in LCFF funds next year. It's proposed to use some of that funding for: classroom teacher hourly expenses, partial funding for the 5th counselor position, and partial funding for our computer assistant/tech, department supplies, and school supplies.

\$99,750 will be received in Title I funds. It's proposed to use \$55,000 of the Title I funding to bring back our math teacher, Ms. Harel and fund the other portion of the 5th counselor position.

The Master Schedule is being worked out now. Possible shifts in the schedule include decreasing our teaching staff by 1 less teacher, and changes in FTEs to English, World Language, PE, Math, Science, and Engineering. Admin will try to accommodate teacher requests but have to make the final decision as to who will teach what classes. Late school start and 6th period Athletics will mean 1 less elective available for students. Students have less options with late start. The District might allow schools to have a zero period PE, but it will need to be an additional class and can't replace taking 6th period. Start times for after school activities will likely not change so students will have fewer options for extracurricular activities.

We will not receive extra funding for campus security but we anticipate that some students will continue to arrive at school early even with the later start times. Many students currently arrive by 7am, and some by 6:45am. If we don't have enough security in the mornings, the responsibility of supervision will likely fall on teachers and administrators to be on campus early.

Mr. O will need to meet with Instructional Council to talk about next year's early out schedule and late start Wednesdays.

Our site's proposed budget is due by 2/11/2020. It was suggested that everyone review the information provided at this SGT Meeting and plan to make recommendations the next time we meet.

5. Round Table


6. Adjournment


Meeting adjourned at 4:30pm. Tracy Lynn motioned to adjourn and Mr O seconded.

7. Next Meeting Date

February 4, 2020 at 3:00pm.

Signed by :

SGT Chair 	Date : 2-4-2020
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Principal : 	Date : 2-4-2020
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Minutes prepared by : Marie Byrd