

San Diego Unified School District
UNIVERSITY CITY HIGH SCHOOL
 Instructional Council Meeting
 November 14, 2016
 B-4 2:30 p.m.

Meeting Minutes

Date: 11-14-16

Instructional Council Members present (X):

(X) Jeff Olivero - Principal	(X) Susan Bristol – WASC Coordinator
(X) Michael Paredes - Vice Principal	(X) Steve Csakai – College Career & Tech Education
(X) Jo McGlin - Vice Principal	(X) Gail Hall – English Learners/Dean of Attendance
(X) Sherryl Godfrey – Head Counselor	(X) Bob Jones – School Psychologist
(X) Aaron Pores – English Language	Laura Alles - School Psychologist
(X) Janelle Aleksic – Science/Adv Studies/GATE	Maureen Quessenberry - Science/Adv Studies/GATE
(X) Phil Huszar - Math	Jennifer Breeding – Special Education
(X) Jason Quillin – Physical Education	Gimi McCarthy - Art
(X) Jonathan Schiller – Social Studies	Nora Ocampo – World Language

- **One Positive!**
 Aaron Pores went surfing twice this week.
 Sherryl Godfrey spent a 3-day camping at Idyllwild.
 Janelle Aleksic has free babysitters. Her parents are here for Thanksgiving.
- **2015-16 ASB Audit**
 The school owe ASB \$50,000 for the cost of the Athletic trainer for a series of years. Since 2010 the school gave a total of \$35,000 at the end of the budget years to the District. Mr. Olivero asked to give it back to the school to pay back the ASB and they agreed. The other \$60,000 that is supposed to go to the District account is kept in ASB account to write checks on behalf of the students if we have emergency expenses. The school spent \$18,000 out of that. They made the school moved that money in 21 account which is how we are paying for the ASB the difference. The school is up \$8000 which is categorized as Donations.
- **Movement of Power Up Students**
 There are 7-8 Power Up students that are doing well that needs to move out of that class. We can ask the students what they are interested in and see if there is available space for that classes. There is a lot of room in Period 1 Art class and we'll need the flexibility of the teachers since this is 2nd grading period. The students must select an elective.

- **How are we doing with more students in AP/Honors classes? Any adjustments?**

Mr. Olivero mentioned the article published by Time magazine about teenagers struggling from anxiety, depression, and stress. Teenagers are trying to prove themselves that they can handle schoolwork, social media, career, competition, school pressure, all at the same time.

UC students are taking too many AP classes. Some are struggling.

One of the suggestion is to create a video using Google Docs to be accessed by the students and parents regarding the expectations in taking AP/Honor classes.

The AP students will talk to prospective AP students about the work load to be done in taking AP classes.

- **Where to put students who may test out of world language requirement by passing the LOTE on Tuesday, November 15, 2016?**

The student must select an elective.

- **Need to figure out quarterly benchmark exam results in ELA and Math. When and how is this happening? The district pulled back the mandated assessments coming from central office- with the understanding schools would be giving and using their own. We also stated we would be implementing these in our WASC goals. So, we need an update on this...**

The CST Science Test on April 26/27, 2017 is cancelled. The new Science test, CAST, has the same testing window as Math/ELA SBAC on May 2017.

- **Supporting Academic Language in our students (Special Education and Second Language Learners.**
 - (BICS/CALP: Basic Interpersonal Communication Skills vs. Cognitive Academic Language Proficiency)
 - Use Transitional Words and Phrases (see attachment) for exit slips and in writings

Teachers need to submit their English Learner Identification Report. Student Name, OPL, Years Enrolled, and Needed Areas of Support must be completed.

- **RoundTable**

Aaron Pores mentioned that Andy Zaputo is using transitional words as part of his “Word of the Week” lesson.

Dr. Bob Jones mentioned that every Friday at 7:45 a.m. in the Media Center, the Vice Principals, all Counselors, School Psychologists and others as needed, meet as a Student Centered Assistance Team (SCAT) to handle student referrals. The team investigates student needs when referred by teachers, parents and counselors, and decide on appropriate actions and interventions.

- **Meeting adjourned:** 3:20 p.m.
- **Next meeting date and time:** 12/12/16 Monday 2:30 p.m.
2/13/17, 3/13/17, 4/17/17, 5/15/17
- **Minutes submitted by:** Lucy Alonzo